

***ALL REQUIRED:**

<input type="checkbox"/> Sale <input type="checkbox"/> Lease	<input type="checkbox"/> Res <input type="checkbox"/> Condo	Price:	
Signed Disclosure:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Occupancy Days#	@Daily Rate: \$

LOCATION INFO

*Country:		*School District:	
*Address:			
*Mail City:		*Area-Municipality:	Zip:
*Municipality Type:	<input type="checkbox"/> City <input type="checkbox"/> Twp <input type="checkbox"/> Village	*Subdivision:	
*Cross Street 1 (N/S):		*Cross Street 2 (E/W):	
Directions:			

PROPERTY INFO

*Bedrooms:		*Baths Full:		*Lavs:		*Above Grd Sqft:	
Source of Sqft:	<input type="checkbox"/> Appraisal <input type="checkbox"/> Estimated <input type="checkbox"/> Meseasured <input type="checkbox"/> Realist <input type="checkbox"/> Public Rec						
*Below Grd Sqft:		*Below Grd Bath:		*Below Grd Lavs:		*Below Grd Fin:	
*Year Built:		*Year Remodeled:		*Frontage:		*Acres:	*Lot Dimensions:
*Site Condo:	<input type="checkbox"/> Yes <input type="checkbox"/> No		*Manufactured:	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Body of Water:		*Gar #of Cars:					
Garage Type:	<input type="checkbox"/> Attached <input type="checkbox"/> Detached <input type="checkbox"/> Additional Gar						
<input type="checkbox"/> Electricity <input type="checkbox"/> Heated <input type="checkbox"/> Opener <input type="checkbox"/> Side Entry <input type="checkbox"/> Off Street <input type="checkbox"/> Carport <input type="checkbox"/> Workshop <input type="checkbox"/> Basement Access							

STRUCTURE STYLE	EXTERIOR CONSIR	ARCHTECTURE STYLE
<input type="checkbox"/> 1 Story <input type="checkbox"/> Condo/Ranch 1st Fir	<input type="checkbox"/> Brick <input type="checkbox"/> Wood	<input type="checkbox"/> Ranch <input type="checkbox"/> Cape Cod
<input type="checkbox"/> 1 1/2 Story <input type="checkbox"/> Condo/Ranch 2nd Fir+	<input type="checkbox"/> Aluminum <input type="checkbox"/> Cedar	<input type="checkbox"/> Bungalow <input type="checkbox"/> Tudor
<input type="checkbox"/> 2 Story <input type="checkbox"/> Condo/Apt 1stFlr	<input type="checkbox"/> Vinyl <input type="checkbox"/> Log	<input type="checkbox"/> Colonial <input type="checkbox"/> Victorian
<input type="checkbox"/> 2 Stories+ <input type="checkbox"/> Condo/Apt 2nd Fir+	<input type="checkbox"/> Asbestos <input type="checkbox"/> Stone	<input type="checkbox"/> Split Level <input type="checkbox"/> Farm House
<input type="checkbox"/> Bi-Level <input type="checkbox"/> Condo/Apt Lower	<input type="checkbox"/> Composition <input type="checkbox"/> Other	<input type="checkbox"/> Modular <input type="checkbox"/> Detached
<input type="checkbox"/> Tri-Level <input type="checkbox"/> Duplex	<input type="checkbox"/> Cinder Block	<input type="checkbox"/> Raised Ranch <input type="checkbox"/> End Unit
<input type="checkbox"/> Quad Level		<input type="checkbox"/> Contemporary <input type="checkbox"/> Townhouse

*Property Tax ID#:			
*Legal Description:			
*SEV: \$	*Taxable Value: \$	*SEV / Tax Year:	
*Summer Tax: \$	*Summer Tax Yr:	* Homestead/PRE: <input type="checkbox"/> Yes <input type="checkbox"/> No	
*Winter Tax : \$	*Winter Tax Yr:	*Total Tax: \$	
Assesment(s): <input type="checkbox"/> Yes <input type="checkbox"/> No	Assessment Amt: \$	Encroachment(s): <input type="checkbox"/> Yes <input type="checkbox"/> No	
Additional Docs: <input type="checkbox"/> Yes <input type="checkbox"/> No	Document Type:		
*Well & Septic Insp: <input type="checkbox"/> Yes <input type="checkbox"/> No	Date Completed:		
Flood Plain: <input type="checkbox"/> No <input type="checkbox"/> 100yr <input type="checkbox"/> 500yr <input type="checkbox"/> Unknown	Flood Ins: <input type="checkbox"/> Required <input type="checkbox"/> Not Required		

FINANCIAL TERMS:

<input type="checkbox"/> Cash <input type="checkbox"/> Conv <input type="checkbox"/> FHA <input type="checkbox"/> FHA 203K <input type="checkbox"/> VA <input type="checkbox"/> Rural Dev <input type="checkbox"/> Assumption <input type="checkbox"/> Conv Blend <input type="checkbox"/> Auction <input type="checkbox"/> Exng				
<input type="checkbox"/> Land Contract	Down Pmt: \$	Pmt Amount:	Int Rate:	Include Taxes/Ins: <input type="checkbox"/> Yes <input type="checkbox"/> No

***ASSOCIATION (IF CHECKED YES-ALL FIELDS BELOW REQUIRED)**

Association: <input type="checkbox"/> Yes <input type="checkbox"/> No	Assoc Fee Amount:	Assoc Fee Sch: <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Yearly
Assoc Fee Incl:	<input type="checkbox"/> Snow Removal <input type="checkbox"/> Grnds Main <input type="checkbox"/> Ext Main <input type="checkbox"/> Trash P/U <input type="checkbox"/> Electric Incl <input type="checkbox"/> Water Incl <input type="checkbox"/> Heat Incl <input type="checkbox"/> Gas Incl	
Assoc Contact:	Assoc Phone#	
*PETS-REQ for Assoc & Lease	Pets Allowed: <input type="checkbox"/> Yes <input type="checkbox"/> No	Pet Restrictions: <input type="checkbox"/> Yes <input type="checkbox"/> No <small>(Restrictions= Size, Breed & Type Limits)</small>

***LEASE (IF YES-ALL FIELDS BELOW REQUIRED)**

Application Fee: \$	Security Dep: \$	<input type="checkbox"/> 12Months <input type="checkbox"/> 24Months <input type="checkbox"/> 25 Months or More
<input type="checkbox"/> Water Incl <input type="checkbox"/> Heat Incl <input type="checkbox"/> Gas Incl <input type="checkbox"/> Electric Incl <input type="checkbox"/> Option to Purchase <input type="checkbox"/> Smoking Allowed <input type="checkbox"/> Sec 8 Accpt		

Rooms	*Level	*Dimetisions		Floor Covering	Rooms	*Level	*Dimetisions		Floor Covering
		L	W				L	W	
Living Room					Full Bath 1				
Dining Room					Full Bath 2				
Kitchen					Full Bath 3				
Breakfast Nook					Full Bath 4				
Family Room					Lav 1				
Great Room					Lav 2				
Bedroom 1					Lav3				
Bedroom 2					Lav4				
Bedroom 3					Laundry Room				
Bedroom 4					Sun/FLA Room				
Bedroom 5					Sitting Room				
Bedroom 6					Other Room 1				
Library/ Den					Other Room 2				

SITE LOCATION

- ☐ Corner Lot
- ☐ Cul-De-Sac
- ☐ Dead End
- ☐ Main Street
- ☐ Golf Course
- ☐ Rural
- ☐ Subdivision

A SITE DESCRIPTION

- ☐ Easement
- ☐ Farm
- ☐ Rolling/Hilly
- ☐ Irregular
- ☐ Splits Available
- ☐ Wooded

WATER FEATURES

- ☐ Lake Front
- ☐ Canal Front
- ☐ River Front
- ☐ Lake/River Access
- ☐ WaterView
- ☐ Creek/Stream
- ☐ Island
- ☐ All Sports Lake
- ☐ Boat Facilities
- ☐ Dock Facilities
- ☐ Seawall
- ☐ Swim Association
- ☐ None

ROADS

- ☐ Access
- ☐ City/County
- ☐ Paved
- ☐ Curbed
- ☐ Gravel/Dirt
- ☐ Private
- ☐ Country
- ☐ Proposed

TYPE

- ☐ Hi Rise
- ☐ Historic
- ☐ Investment
- ☐ Fixer Upper
- ☐ Cooperative

FARM FEATURES

- ☐ Brooder House
- ☐ Dairy Barn
- ☐ Hay Barn
- ☐ Horse Barn
- ☐ Silo

ZONING

- ☐ Residential
- ☐ Agricultural
- ☐ Commercial
- ☐ Industrial
- ☐ Mixed Use
- ☐ Multi Family
- ☐ Non-Conforming

NEW CONSTRUCTION

- ☐ Complete
- ☐ Incomplete
- ☐ Model For Sale
- ☐ Never Occupied
- ☐ Will Build
- ☐ Quick Del Home
- ☐ Proposed

FOUNDATION TYPE

- ☐ Basement
- ☐ Crawl
- ☐ Slab
- ☐ Piers
- ☐ Ml Basement

BASEMENT TYPE

- ☐ Poured
- ☐ Block
- ☐ Stone
- ☐ Brick
- ☐ Finished
- ☐ Part Finished
- ☐ Unfinished
- ☐ Walk Out
- ☐ Daylight
- ☐ Outside Entrance
- ☐ Common
- ☐ Sump Pump
- ☐ Radon System

OUT BUILDINGS

- ☐ Shed
- ☐ Pole Barn
- ☐ Cabana
- ☐ Gazebo
- ☐ Greenhouse
- ☐ Kennel

PARKING

- ☐ 1 Space
- ☐ 2 Spaces
- ☐ Covered Parking
- ☐ Permit Required
- ☐ Unassigned

EXTERIOR FEATURES

- ☐ Porch
- ☐ Deck
- ☐ Patio
- ☐ Exterior Balcony
- ☐ Terrace
- ☐ Lawn Sprinklers
- ☐ Above Ground Pool
- ☐ Inground Pool
- ☐ Hot Tub / Spa
- ☐ Fenced Yard
- ☐ Sidewalks
- ☐ Street Lights
- ☐ Tennis Court
- ☐ Wheelchair Lift
- ☐ Wheelchair Ramp
- ☐ Pond

HEAT/FUEL TYPE

- ☐ Natural Gas
- ☐ LP/Propane
- ☐ Solar
- ☐ Electric
- ☐ GeoThermal
- ☐ Coal
- ☐ Oil
- ☐ Wood

HEATING SYSTEM

- ☐ Baseboard
- ☐ Boiler
- ☐ Forced Air
- ☐ Gravity
- ☐ Heat Pump
- ☐ Hot Water
- ☐ Radiant
- ☐ Steam
- ☐ Zoned
- ☐ Wall Heater
- ☐ Air Cleaner
- ☐ Humidifier

COOLING SYSTEM

- ☐ Central Air
- ☐ Window Unit(s)
- ☐ Wall Unit(s)
- ☐ Attic Fan
- ☐ Ceiling Fan(s)
- ☐ None

WATER HEATER

- ☐ Natural Gas
- ☐ LP/Propane
- ☐ solar
- ☐ Electric
- ☐ GeoThermal
- ☐ Tankless

ROOMS

- ☐ 1st Flr Master Bedroom
- ☐ Master Bathroom
- ☐ Living Room
- ☐ Family Room
- ☐ GreatRoom
- ☐ Library/Study/Den
- ☐ Home Office
- ☐ 1st Floor Laundry
- ☐ 2nd Floor Laundry
- ☐ In-Law/AuPair Ste
- ☐ Recreation Room
- ☐ Home Theater
- ☐ Exercise Room
- ☐ Bonus Room
- ☐ Loft
- ☐ Breezeway
- ☐ Sun/Florida Room

DINING/KITCHEN

- ☐ Breakfast Nook
- ☐ Dining "L"
- ☐ Formal Dining
- ☐ Eat In Kitchen
- ☐ Pantry

BATH DESCRIPTION

- ☐ Master Bath- Full
- ☐ Master Bath- Lav
- ☐ Shared
- ☐ Whirlpool Tub
- ☐ Basement - Bath
- ☐ Basement - Lav

INTERIOR FEATURES

- ☐ Bay Window
- ☐ Interior Balcony
- ☐ Cathedral Ceilings
- ☐ Cable Internet Avail
- ☐ Ceramic Floors
- ☐ Hardwood Floors
- ☐ Walk In Closet(s)
- ☐ Elevator/Lift
- ☐ Indoor Pool
- ☐ Security System
- ☐ Fire Sprinkler
- ☐ Bar/Wet Bar
- ☐ Accessibility Features

FIREPLACE FEATURES

- ☐ Natural FP
- ☐ Gas FP
- ☐ Living Rm FP
- ☐ Great/Family Rm FP
- ☐ Dining Rm FP
- ☐ Master Bed FP
- ☐ Basement FP
- ☐ Wood Stove

APPLIANCES

- ☐ Stove/Range
- ☐ Refrigerator
- ☐ Dishwasher
- ☐ Microwave
- ☐ Disposal
- ☐ Freezer
- ☐ Trash Compactor
- ☐ Central Vacuum
- ☐ Bar-Refrigerator
- ☐ Washer
- ☐ Dryer
- ☐ Softener-Leased
- ☐ Softener-Owned

COMMUNITY

- ☐ Club House
- ☐ Exercise Facility
- ☐ Gate House
- ☐ Laundry Facility
- ☐ Golf Course
- ☐ Marina
- ☐ Park
- ☐ Playground
- ☐ Elevator
- ☐ security
- ☐ Tennis Court
- ☐ Pool
- ☐ Cats Allowed
- ☐ Dogs Allowed

WATER

- ☐ Public Water
- ☐ Public Water at Street
- ☐ Private Well
- ☐ Community

SEWER/SEPTIC

- ☐ Public Sewer Sanitary
- ☐ Public Sewer at Street
- ☐ Septic
- ☐ Community

*** PUBLIC REMARKS**

Need Location and Code for Lockbox

☐ * I hereby certify that I have in my possession, a listing agreement for the property described which is in compliance with Michigan Law and MLS Rules & Regulations

Agent Signature*		Date:	
Owner/Seller Signature:		Date:	
Owner/Seller Signature:		Date:	